

MEMBERSHIP UPDATES '09



Dear Parent/Guardian

The Scout Association in the United Kingdom is a membership organisation. To enable it to operate - and to communicate with its Members - it is necessary to maintain accurate records.

This will include details of name; address; date of birth; contact telephone numbers along with details of your son's or daughter's progress through Scouting (*eg badges gained*). Information held in our Scout Group may be shared from time to time within Scouting including the National Headquarters of The Scout Association.

New legislation came into force in March 2000 that covers the protection and processing of personal data. Adults and young people have the same rights under the Data Protection Act 1998. The Act covers paper-based (*as well as computer-based*) information.

Certain information is classed by the law as 'Sensitive Personal Data'. In a Scouting context this may include information about your son's or daughter's:

Health (*to ensure that we are prepared for medical emergencies it is important that we hold relevant information*).

Disabilities (*to ensure a safe integration of your son's or daughter's participation in activities, details of any disability need to be known*).

Religious or similar beliefs (*this will help us ensure that we make appropriate arrangements when necessary*).

Racial or ethnic origin (*again this will help us ensure that we are sensitive to cultural needs of our Members*).

Images (*we may use images of your son or daughter to promote scouting. These images may be used in our recruitment or in other printed publications that we produce, as well as on our website. First names only will be published. Our Scout Group may be visited by the media to take photographs or film of a visiting dignitary or other high profile event. Your son or daughter will often appear in these images, which may appear in local or national newspapers or on televised news programmes*).

To hold this 'Sensitive Personal Data' we will need your consent. This can be given by completing and signing the 'Parent/Guardian signature on the reverse of this letter.

All of the information will be used only in connection with your son's or daughter's membership of the Scout Movement in the United Kingdom. This will include membership management and communications.

None of the information provided will be passed to any third parties outside the Scout Movement.

I would be grateful if you could complete the form on the reverse and return it using the stamped addressed envelope included with this letter

Yours sincerely

Rob Vaines
Acting Group Scout Leader



15th Didcot Scout Group www.15thdidcotscoutgroup.co.uk

Acting Group Scout Leader: Rob Vaines MInstLM 5 Mereland Road Didcot Oxfordshire OX11 8AP

Group Secretary: Ms V Russell

Group Chairman: Nick Allen 16 Ingrebourne Way Didcot Oxfordshire OX11 7UP

Group Treasurer: Barry Parish 5 Mereland Road Didcot Oxfordshire OX11 8AP

Charity Number. 300949 **Scout Association Registration Number.** 01136



Member's Personal Details	
Full Name	
Date of Birth	

Contact Details	
Parents/Guardian's Names	
Address	
Post Code	
Phone Number	
Mobile	
Email	

Medical Details	
Doctor's Name	
Doctors Address	
Doctor's Phone	
Medical / Special Needs	

(please use a separate sheet if necessary)

Background	
School	
Ethnic Origin	
Religion	
Any other information, you think we should know	

(please use a separate sheet if necessary)

<p>I accept that the Scout Group will be keeping information about my child's Membership of the Scout Association. I accept that this information will ONLY be used for Scouting purposes. I accept that images of my child may be used ONLY for Scouting purposes.</p>	
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(Signature & Print of Parent/Guardian & Date)

15th Didcot Scout Group Gift Aid Declaration



(please tick to confirm your Gift Aid Declaration)

I would like the Scout Group to treat all payments I make on or after 6th April 2000 in respect to the member subscriptions and donations for the Group as Gift Aid donations.

NOTES

You must be a tax payer and pay an amount of income tax or capital gains tax at least equal to the amount we reclaim on the payments (currently 28p for every £1 you give).

You can cancel this declaration at any time by notifying the Scout Group Treasurer.

Please notify the Scout Group if you change your name or address.